

# Express Order Entry Unaddressed Admail Secure Solution Set-up form



Link to enter information [www.canadapost.ca](http://www.canadapost.ca)



Click on **Sign in** at top right of screen.

Enter \*Username and \*\*Password from below

[Click here](#) for step-by-step instructions

## 1 Company Information

Company Name	KW CANADA
Customer Number	1020658
* Username	KWagent
** Password	M@il2021

## 2 Primary Contact

Primary Contact Name	Bo Stager		
Contact Title	Regional Operations Manager		
phone Number	360.840.0398		
Email address	<a href="mailto:kwrg30@kw.com">kwrg30@kw.com</a>		
Language of correspondence?	English	<input checked="" type="checkbox"/>	French <input type="checkbox"/>

## 3 Technical Contact

Technical Contact Name	Gilles Plourde		
Technical Contact Title	Regional Technology Trainer		
Phone Number	514.436.1378		
Email address	<a href="mailto:gilles.plourde@kw.com">gilles.plourde@kw.com</a>		
Language of correspondence?	English	<input checked="" type="checkbox"/>	French <input type="checkbox"/>

**Customer Name:** KELLER WILLIAMS CANADA

**Mandatory Criteria for a Standard Install:**

- Controlled access to the solution:  
Intranet or Secure Internet with Embedded Userid and Password in Smart Link
- Volume commitment:  
Hold Unaddressed Admail Agreement Mail >100,000 pieces annually
- Minimum of users:  
20 or more discrete mailing locations
- Agreed Discount rate:  
Centralized under one customer number @12.9 Cents
- Terms & Conditions:  
Agree to Solution Terms & Conditions (Credit card invoicing)